

**(Unofficial version)**

**DATE: September 9, 2025**

The regular meeting of the Clarendon Municipal Council was held on the above night, at the council hall located at C427 route 148 in Clarendon. Present were Mayor Edward Walsh, Cr.Dagg, Cr. Elliott, Cr. Smith, Cr. Holmes, & Cr. Younge. Also attending the meeting was Clerk Treasurer Patricia Hobbs. Cr. Hanna motivated her absence.

**1. OPENING THE MEETING**

**Conflict of Interest Statement:**

*A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal consideration*

Mayor Ed Walsh opened the meeting at 7 :00 p.m.

**Public Participation:**

**2. ADOPTION OF THE AGENDA**

**108-09-2025** Proposed by Cr. Hanna  
Seconded by: Cr Dagg  
And unanimously resolved to adopt the agenda of September 9, 2025 with the addition of 7.3.2 Harvey Lane Hill.

**3. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF August 12, 2025**

**109-09-2025** Proposed by: Cr. Elliot  
Seconded by: Cr. Holmes  
*And is resolved to adopt the minutes of the meeting of August 9, 2025*  
**Carried**

**4. MAYOR'S REPORT -**

- Recycling contract has been awarded to Crush Management
- Crush Management is working towards becoming a full Eco Center

**5. CORRESPONDENCE AND INFORMATION**

**5.1 – Letter from Rate Payer regarding road condition – This issue has been dealt with by the Road Crew**

**5.2 – Heritage Buildings Information Only**

**6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE**

**Accounts Payable in the amount of \$ 314,403.32 were presented**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality<sup>1</sup>of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above

In witness whereof, this certificate is given in Clarendon this day of September 9, 2025

\_\_\_\_\_ *Patricia Hobbs* \_\_\_\_\_

**Patricia Hobbs – Clerk Treasurer**

**110-09-2025** Proposed by Cr Smith

**Seconded by: Cr. Young**

And is resolved to pay the bills in the amount of \$314,403.32

**Carried**

## **7. COMMITTEE MEETINGS AND REPORTS**

### **7.1 PERSONNEL COMMITTEE**

#### **7.2 LUP COMMITTEE**

##### **7.2.1 Subdivision Request**

A request was received for a subdivision to subdivide Parcel 5 640 636 to form Parcels 6 696 300, 6 696 301, 6 696 302 and 6 696 303

This request was presented to the LUP committee on September 4<sup>th</sup> and was recommended for approval

**Whereas**, this subdivision is compliant with Subdivision Bylaw 2017-259

**Whereas**, this approval will contain a condition that the existing servitude be updated to include the newly formed parcels

**Whereas**, each parcel being developed will be subject to the requirements for septic and well water

**Whereas**, each lot exceeds the minimum frontage of 50 meters and minimum size of 3800 square meters

**Whereas**, each lot contains a mix of wetlands and sufficient buildable spaces for residential development

**Whereas**, the Land Use and Planning Committee recommend approval of the subdivision plan Minute 20053 dated June 27, 2025

**111-09-2025 It is therefore**

**Moved by: Cr. Smith**

**Seconded by: Cr. Holmes**

And unanimously agreed to accept the recommendation of the LUP committee and approve this subdivision (Minute 20053 dated June 27, 2025) subject to the verification and registration of a right of passage for each of the newly formed lots on Rue Alexys parcel 5 640 659.

Carried

#### **7.3 TRANSPORTATION COMMITTEE**

##### **7.3.1 Quote for Backhoe Repairs**

A quote was received for additional work on the backhoe for transmission issues in the amount of \$23,130.48 before taxes.

**112-09-2025 Moved by: Cr. Smith**

**Seconded by: Cr. Holmes**

**To have the repairs done.**

**A vote was taken 5 Yes 1 No**

**Motion was carried.**

##### **7.3.2 – Harvey Lane Hill**

**Harvey Lane will need to be widened. There will be a discussion with the Road Foreman**

#### **7.4 LIBRARY COMMITTEE**

#### **7.5 FINANCE COMMITTEE**

#### **7.6 FIRE COMMITTEE**

**7.6.1 Resolution for Intention to Participate in the Regionalization of Fire Services and creation of an analysis and /or Transition Committee**

### **WHEREAS**

- The Municipality is responsible for providing fire protection in accordance with Québec's Fire Safety Act and the MRC Pontiac Fire Safety Cover Plan (FSCP/SCRI);
- Council has received a presentation dated August 18, 2025, regarding options to regionalize fire services across participating municipalities of the MRC Pontiac;

- Council wishes to improve service quality, ensure equitable cost-sharing, and evaluate governance models (e.g., via the MRC, an intermunicipal board/regie, or other intermunicipal agreements);
- A structured, time-limited analysis led by a committee of municipal stakeholders is required before making any final decision.

**THEREFORE,**

**113-09-2025 It is moved by : Cr. Smith**

**Seconded by : Cr. Holmes**

**And unanimously resolved to accept the following terms**

1. **Statement of Intent.** Council hereby expresses its intention to proceed with some form of regionalization of fire services, subject to the conditions in this resolution and to the final approval of a complete intermunicipal agreement.
2. **Creation of a Transition & Analysis Committee (the “Committee”).** Council agrees to the creation of a committee composed of representatives from the participating municipalities, mandated to analyze and propose the recommended form and format of regionalization.
3. **Municipal Appointments.** The Municipality appoints the following members to the Committee (no more than 2 members per municipality):
  - Director General (or delegate): Patricia Hobbs
  - Elected Official (Councillor/Mayor)
4. **Committee Mandate.** The Committee shall:
  - Develop a Strategic Communication Plan to be shared with partner municipalities, their firefighters, and residents—setting out key messages, channels, and a schedule—to ensure maximum transparency **before any official decisions are taken**;
  - Draft a complete intermunicipal agreement (form and format to be determined), including governance, cost-sharing formula, service levels/standards, apparatus and asset management, human resources/roles, dispatch/communications, training and SOP harmonization, implementation schedule, and budget impacts;
  - Conduct consultations with fire personnel and the public, as appropriate; and
  - Produce a Transition & Implementation Plan with timelines and milestones.
5. **Non-Binding Nature.** No decision will be final until a complete agreement is drafted by the Committee and adopted by resolution of each participating municipality. This resolution does not authorize any asset transfer, staffing changes, or capital/operating expenditures beyond normal budgets without subsequent Council approval.
6. **Participation Condition.** Only municipalities that adopt this intention resolution shall participate in negotiations and decision-making regarding the costs and cost-sharing of regionalization. Municipalities that do not adopt this resolution shall not partake in such negotiating and decision-making.
7. **Authorizations.** The Mayor and the Director General are authorized to sign a letter of intent, share necessary operational and financial data, and perform any act required to carry out the analysis contemplated by this resolution.
8. **Transmission.** The Clerk/Secretary-Treasurer shall transmit a certified copy of this resolution to the MRC Pontiac and to the other participating municipalities

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Carried

**PLEASE NOTE: In relation to the above resolution, the Intent of council is not to have Regionalization via MRC for Fire Services**

**7.7 WASTE COMMITTEE**

**7.7.1 Update on Crush Transfer Station – discussion only**

**7.8 COTTAGE ASSOCIATION COMMITTEE**

**7.9 - CHAMBER OF COMMERCE COMMITTEE**

**8. Miscellaneous and Discussion**

- 8.1 – Winter Sand Tender – to be sent out**
- 8.2 – Winter Salt Tender – to be sent out**
- 8.3 – Gravel Tender for an amount of 30,000 MT yearly over a period of 2 years will be placed on the SEAO following the election**
- 8.4 – Snow Plow Tenders to be sent out**
- 8.5 – Land Tax Sale Information – Two properties will be sold at this year’s Land Tax Sale**

**8.6 Donation to Pontiac Arena Fund for Women’s Night**

**114-09-2025** Moved by: Cr. Dagg

Seconded by: Cr. Elliott

**And unanimously agreed to donate an amount of \$400.00 towards Women’s Night for the Pontiac Arena Fund.**

**9. ADJOURNMENT**

**115-09-2025** Motion by Cr. Holmes to adjourn the meeting of September 9, 2025 at 9:40 P.M.

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Mayor Edward Walsh

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Clerk Treasurer – Patricia Hobbs

