

**(Unofficial version)**

**DATE: May 12, 2026**

The regular meeting of the Clarendon Municipal Council was held on the above night, at the council hall located at C427 route 148 in Clarendon. Present were Mayor Edward Walsh, Cr. Younge, Cr Hannaberry, Cr. Holmes, Cr Hanna & Cr. Smith. Also attending the meeting was Clerk Treasurer Patricia Hobbs. Cr. Elliott motivated his absence

**1. OPENING THE MEETING**

**Conflict of Interest Statement:**

*A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal consideration*

Mayor Edward Walsh opened the meeting at 7 :00 p.m.

**Public Participation:**

**2. ADOPTION OF THE AGENDA**

**071-05-2026** Proposed by Cr. Hanna  
Seconded by: Cr. Holmes  
And unanimously resolved to adopt the agenda of May 12, 2026 with the addition of office addition at 8.1 and 7.8.1 Sand Bay Touch a Truck

**3. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF April 28, 2026**

**072-05-2026** Proposed by: Cr. Hannaberry  
Seconded by: Cr. Smith  
*And is* resolved to adopt the minutes of the meeting of April 28, 2026  
**Carried**

**4. MAYOR'S REPORT –**

Mayor Edward Walsh gave his report on the ongoing meetings at the MRC  
- Boat Wash Information

**5. CORRESPONDENCE AND INFORMATION**

**073-05-2026** 5.1 Request from the Municipality of Shawville for Sand for Mill Dam Park  
**Moved by: Cr. Hanna**  
**Seconded by: Cr. Hannaberry**  
To donate a load of sand for use at Mill Dam Park.  
**Carried**

**6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE**

**Accounts Payable in the amount of \$ 45,898.57 were presented**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits 1  
I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above  
In witness whereof, this certificate is given in Clarendon this day of May 12, 2026

\_\_\_\_\_ *Patricia Hobbs* \_\_\_\_\_

**Patricia Hobbs – Clerk Treasure**

**074-05-2026** Proposed by Cr. Holmes  
**Seconded by: Cr Hannaberry**  
And is resolved to pay the bills in the amount of \$ 45,898.57  
**Carried**

**7. COMMITTEE MEETINGS AND REPORTS**

**7.1 PERSONNEL COMMITTEE**

## 7.2 LUP COMMITTEE

### 7.2.1 Subdivision/Minor Variance Request

A request was received to approve a proposed subdivision of a commercial property (zoned C30) to alienate a residential unit from a gas station, subject to the condition that each parcel has its own septic facilities in accordance with Regulation Q2R22 *Regulation Respecting Waste Water Disposal systems for Isolation dwellings*.

In addition, a request for a minor variance was also received for this same address. The Minor Variance request would be for the following items.

1. Reduce the frontage from 50 meters to 18.5 meters
2. Reduce the minimum lot size from 3800 to 1074.2 square meters
3. Reduce the side setback from 2.0 meters to .5 meters

Standard conditions would apply. Relocaton to separate services for septic system prior to registration of the severance (subdivision)

**Whereas**, this subdivision is compliant with Subdivision Bylaw 2017-259

**Whereas**, the parcel is zoned C-30 Commercial

**Whereas**, the minor variance to reduce the frontage form 50.0 meters to 18.5 meters is consistent with a significant number of residential lots currently existing in zone C-30

**Whereas**, the minor variance to reduce the total square meters of 3800.0 meters to 1074.20 is consistent with a significant number of residential lots currently existing in zone C-30

**Whereas**, the minor variance to reduce the side setback is necessary to accommodate a business sign for the gas station and does not interfere with the use of either property

**Whereas**, the Land Use and Planning Committee recommend approval of the subdivision plan and the minor variance (meeting of April 9, 2026)

**Whereas**, the public notice was published in The Equity, April 16, 2026 edition

**Whereas**, the subdivision and variances have been modified based on a previous conditional approval which was subject to the survey being finalized. Once finalized the survey revealed the revisions stated in this request

**It is therefore**

075-05-2026

**Moved by Cr. Smith**

**Seconded by: Cr. Holmes**

And unanimously agreed to approve the recommendation of the LUP and approve the above mentioned subdivision and minor variances  
Carried

### 7.2.2 Subdivision /Minor Variance Request

A request was received for council approval of a cadastral operation to alienate the farm residence from the farmland in accordance with CPTAQ confirmation of f right, file number 451428, dated October 6, 2025 as per Minute 183 dated March 17, 2026 alienating the residential portion of 4797.5 square meters. Parcel numbers to ba assigned once approved.

A request for a minor Variance (DMV 2026-05) was also received for the same property to reduce the frontage from 50.0 meters to 13.26 meters where the driveway meets Campbell's Bay Road.

**Whereas**, standard conditions apply: Confirmation of separate services for septic system and well prior to registration of the severance (subdivision)

**Whereas**, public notice was published in the Equity, April 16, 2026 edition

**Whereas**, this subdivison is compliant with Subdivision Bylaw 2017-259

**Whereas**, the CPTAQ approved the subdivision on October 6, 2025, letter on file

**Whereas**, each parcel is zoned AG-11

**Whereas**, the minor variance to reduce the frontage form 50.0 meters to 13.26 meters is necessary to accommodate the laneway

**Whereas**, the Land Use and Planning Committee recommend approval of the subdivision plan and the minor variance (Meeting of April 9, 2026)

**076-05-2026**                    **It is therefore**  
**Moved by: Cr. Smith**  
**Seconded by: Cr. Holmes**  
And unanimously agreed to accept the recommendation of the LUP committee to approve the above-mentioned subdivision and minor variance request.  
Carried

**7.3 TRANSPORTATION COMMITTEE**

7.3.1 – Garage Repairs Discussion

**7.4 LIBRARY COMMITTEE**

Next meeting May 26<sup>th</sup> for Library Committee

**7.5 FINANCE COMMITTEE**

**7.6 FIRE COMMITTEE**

**7.6.1 – Inter Municipal Fire Agreement**

Discussion Only

Cr. Younge gave a report on the latest fire meeting.

**7.6.2 – Request from Fire Dept for Gravel for the Renovation of Training Site**

**077-05-2026** Moved by: Cr. Holmes

Seconded by: Cr. Hanna

And unanimously agreed to donate up to 6 loads of gravel for the renovation of the Training Site

Carried

**7.7 WASTE COMMITTEE**

**7.7.1 Signage for Waste Site**

A request was received from the Transfer Station for signage with the stipulation that the orange numbers must be presented for service.

**7.8 COTTAGE ASSOCIATION COMMITTEE**

**7.9 CHAMBER OF COMMERCE COMMITTEE**

**7.10 - Recreation Committee**

**7.10.1 – Arena Discussion**

**8. Miscellaneous and Discussion**

**8.1 – Building Upgrade for Municipal Office – Discussion Only**

**9. ADJOURNMENT**

**078-05-2026** Motion by Cr. Holmes to adjourn the meeting of May 12, 2026 at 8:37 p.m.

---

Mayor Edward Walsh

---

Clerk Treasurer – Patricia Hobbs



